

HAMMOND PUBLIC LIBRARY
MINUTES OF THE MEETING HELD ON SEPTEMBER 30, 2014
HARRIET M. SCHLESINGER BOARD ROOM

PRESIDING: Paul Taylor - President

BOARD MEMBERS PRESENT:

Hester Cannon
Caryn Janiga
Louis Karubas
Carol A. Odom
Allan Zlatarich

BOARD MEMBERS ABSENT:

Albertine Dent

OTHER PERSONS PRESENT:

René L. Greenleaf, Executive Director
Whitney Chapman, Administrative Services Manager
Cornell White, Administrative Services
Pat Deering, AFSCME Local 1448 President
Janet Venecz, Councilwoman-At-Large
Phil Venecz, Hammond resident

The meeting was called to order at 5:30 p.m.

NOTICE OF THE MEETING

The Secretary, Allan Zlatarich, certified:

THAT notice of the meeting was given by mailing on September 23, 2014 and posting of the agenda in the Circulation Department and outside the Harriet M. Schlesinger Board Room on September 23 – 30, 2014.

PUBLIC EXPRESSION

Ms. Odom then made the motion:

THAT the floor be opened for public expression.

Seconded by: Ms. Janiga

Action: Unanimously carried

Mrs. Deering recommended the board have two public expressions to give attendees a chance to speak before and after the board votes. Mr. Taylor asked that Public Expression be discussed at their October meeting.

Councilwoman Venecz believes the foundation has been stagnant for the past year. Members have been appointed to the board, but no meeting has been scheduled. There have been donations to the foundation, but there is no foundation checking account. Mrs. Greenleaf reported that there is \$1,510 currently in the library's gift fund that will be transferred once a checking account is opened. Mrs. Greenleaf will contact the members of the foundation to schedule a meeting.

Mr. Taylor asked that meeting dates of the Advocacy Committee Meeting be posted on the library's website and advertised in the newspaper.

Ms. Odom then made the motion:

THAT public expression be closed.

Seconded by: Ms. Janiga

Action: Unanimously carried

APPROVAL OF MINUTES

The Minutes of the August 26, 2014 Regular Board Meeting were considered.

There were no corrections or additions.

Ms. Janiga then made the motion:

THAT the Minutes of the August 26, 2014 Regular Board Meeting be approved as circulated.

Seconded by: Ms. Cannon

Action: Unanimously carried

FINANCIAL REPORT

Ms. Janiga recommended claims #597 through #682 be approved for payment.

Mr. Karubas asked if there has been a decrease in NIPSCO bills as a result of the new computers. Mr. White answered that there has been some savings because of the energy efficient monitors.

Mr. Taylor asked if the library has a warranty on all the work that Business Systems Integrators handles. Mrs. Greenleaf explained that all the work that BSI does for the library is covered under a warranty and there's a log that details all services provided by BSI.

Ms. Odom then made the motion:

THAT claims #597 through #682 be approved for payment.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

Mrs. Greenleaf recommended the Library seek an advance on taxes payable December 2014.

Ms. Cannon then made the motion:

THAT the Library request a Tax Advance.

Seconded by: Ms. Odom

Action: Unanimously carried

MEETINGS AND CONFERENCES

Mrs. Greenleaf recommended the following conference.

René L. Greenleaf, ADOLPLI Conference, Jeffersonville, November 6 – 7, 2014.

Ms. Janiga then made the motion:

THAT the Board approve the attendance of René L. Greenleaf at the ADOLPLI Conference in Jeffersonville from November 6 – 7, 2014.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

PUBLIC HEARING ON PROPOSED 2015 BUDGETS

Mrs. Greenleaf presented the following 2015 budgets for public hearing:

Operating Fund Budget	\$ 3,024,490
Lease Rental Fund Budget	\$ 1,102,000
Rainy Day Fund Budget	\$ 100,000

Ms. Janiga then made the motion:

THAT the floor be opened for public expression.

Seconded by: Ms. Zlatarich

Action: Unanimously carried

There was no one present who wished to speak on the 2015 budgets.

Ms. Janiga then made the motion:

THAT the floor be closed for public expression.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

JOBS READY SERVICE PROGRAM

Mrs. Greenleaf reported on the Jobs Ready Program initiative beginning October 12, 2014. The program is a three week training seminar designed to enhance the participant's research and marketing skills.

SUMMER READING PROGRAM REPORT

Mrs. Greenleaf presented the Summer Reading Program reports.

SCHOOL CITY ADVERTISING PROJECT

Mrs. Greenleaf reported on the student advertising project. The proceeds from the sale of advertising time will go towards the Hammond Public Library Foundation.

CALENDAR

October 28, 2014, Regular Board Meeting, Harriet M. Schlesinger Board Room, 5:30 p.m.

ADJOURNMENT

Ms. Odom then made the motion:

THAT the meeting adjourn.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

The meeting adjourned at 6:35 p.m.

President

Secretary