

HAMMOND PUBLIC LIBRARY
MINUTES OF THE MEETING HELD ON MARCH 31, 2015
HARRIET M. SCHLESINGER BOARD ROOM

PRESIDING: Paul Taylor - President

BOARD MEMBERS PRESENT:

Albertine Dent
Caryn Janiga
Carol A. Odom
Allan Zlatarich

BOARD MEMBERS ABSENT:

Hester Cannon
Louis Karubas

OTHER PERSONS PRESENT:

René L. Greenleaf, Executive Director
Whitney Chapman, Administrative Services Manager
Cornell White, Administrative Services
Patricia Deering, Information Services
Jason Scott, Technical Services
Richard Lytle, Information Services

The meeting was called to order at 5:30 p.m.

NOTICE OF THE MEETING

The Secretary, Allan Zlatarich, certified:

THAT notice of the meeting was given by mailing on March 24, 2015 and posting of the agenda in the Circulation Department and outside the Harriet M. Schlesinger Board Room from March 24 – 31, 2015.

PUBLIC EXPRESSION

Ms. Dent then made the motion:

THAT the floor be opened for public expression.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

There was no one present who wished to speak.

Ms. Dent then made the motion:

THAT public expression be closed.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

APPROVAL OF MINUTES

The corrected minutes of the January 27, 2015 Regular Board Meeting and February 24, 2015 Regular Board Meeting and Executive Session were considered.

Ms. Janiga then made the motion:

THAT the corrected minutes of the January 27, 2015 Regular Board Meeting and February 24, 2015 Regular Board Meeting and Executive Session be approved as circulated.

Seconded by: Ms. Dent

Action: Unanimously carried

FINANCIAL REPORT

Ms. Janiga recommended claims #135 through #218 be approved for payment. .

Ms. Dent then made the motion:

THAT claims #135 through #218 be approved for payment.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

Mrs. Greenleaf recommended the Library seek an advance on taxes payable December 2015.

Ms. Janiga then made the motion:

THAT the Library request a Tax Advance.

Seconded by: Ms. Odom

Action: Unanimously carried

FMLA EXTENSION

Mrs. Greenleaf recommended approval of FMLA extension request for Mary Chomo, 5-7, Information Services Assistant from April 1, 2015 – April 30, 2015.

Ms. Dent then made the motion:

THAT the Board approve the FMLA extension for Mary Chomo, 5-7, Information Services Assistant from April 1, 2015 – April 30, 2015.

Seconded by: Ms. Odom

Action: Unanimously carried

RETIREMENT

Mrs. Greenleaf reported on the retirement of Nancy Nye, 6-7, Technical Services, Librarian (Cataloger), July 31, 2015. The Board wishes Ms. Nye the best and appreciates her years of service.

PUBLIC EXPRESSION

Ms. Dent then made the motion:

THAT the floor be opened for public expression.

Seconded by: Ms. Odom

Action: Unanimously carried

Mrs. Deering requested more information on the staff member receiving out-of-class pay.

Ms. Dent then made the motion:

THAT public expression be closed.

Seconded by: Ms. Odom

Action: Unanimously carried

CALENDAR

April 21, 2015, Advocacy Committee Meeting, Harriet M. Schlesinger Board Room, 5:30 p.m.

April 28, 2015, Regular Board Meeting, Harriet M. Schlesinger Board Room, 5:30 p.m.

April 28, 2015, Executive Session, Harriet M. Schlesinger Board Room, immediately following regular board meeting

ADJOURNMENT

Ms. Dent then made the motion:

THAT the meeting adjourn.

Seconded by: Ms. Odom

Action: Unanimously carried

The meeting adjourned at 5:55 p.m.

President

Secretary