

HAMMOND PUBLIC LIBRARY
MINUTES OF THE MEETING HELD ON MAY 26, 2015
HARRIET M. SCHLESINGER BOARD ROOM

PRESIDING: Paul Taylor - President

BOARD MEMBERS PRESENT:

Carol A. Odom
Caryn Janiga
Louis Karubas
Allan Zlatarich

BOARD MEMBERS ABSENT:

Albertine Dent
Board Vacancy

OTHER PERSONS PRESENT:

René L. Greenleaf, Executive Director
Whitney Chapman, Administrative Services Manager
Dan Deering, Maintenance Services Manager
Cornell White, Administrative Services
Pat Deering, Information Services
Jason Scott, Technical Services
Janet Venecz, Councilwoman-at-Large
Daniel S. Spoljoric, Tracy Construction

The meeting was called to order at 5:30 p.m.

NOTICE OF THE MEETING

The Secretary, Allan Zlatarich, certified:

THAT notice of the meeting was given by mailing on May 20, 2015 and posting of the agenda in the Circulation Department and outside the Harriet M. Schlesinger Board Room from May 20 – 26, 2015.

PUBLIC EXPRESSION

Ms. Odom then made the motion:

THAT the floor be opened for public expression.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

There was no one present who wished to speak.

Ms. Janiga then made the motion:

THAT public expression be closed.

Seconded by: Ms. Odom

Action: Unanimously carried

APPROVAL OF MINUTES

The minutes of the April 28, 2015 Regular Board Meeting and April 28, 2015 and May 12, 2015 Executive Session Meetings were considered.

Ms. Janiga then made the motion:

THAT the minutes of the April 28, 2015 Regular Board Meeting and April 28, 2015 and May 12, 2015 Executive Session Meetings be approved as circulated.

Seconded by: Ms. Odom

Action: Unanimously carried

FINANCIAL REPORT

Ms. Janiga recommended claims #301 through #375 be approved for payment.

Mr. Taylor noted there were no electric bills in the current claim's list because there were two electric bills paid in the previous month.

Mr. Spoljoric, Tracy Construction, spoke briefly on the wiring closets being extremely hot. He recommended installing an exhaust system and filter rack as the most economical way to cool the wiring closets.

Mr. Spoljoric discussed the replacement of the existing parking lot lighting with LED fixtures. The Library stands to see a decrease in their electric bills by approximately \$800 a month.

Ms. Odom then made the motion:

THAT claims #301 through #375 be approved for payment.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

Mrs. Greenleaf recommended the Library seek an advance on taxes payable December 2015.

Ms. Janiga then made the motion:

THAT the Library request a Tax Advance.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

GRANT CONTRACT APPROVAL

Mrs. Greenleaf recommended approval of the LSTA Grant Contract and requested that she (René L. Greenleaf) act as signatory authority for the contract. The library will be reimbursed for the purchase of 2 AWE early literacy computers and 1 AWE early literacy tablet for use in the Youth Services Department.

Ms. Janiga then made the motion:

THAT the Board approve the LSTA Grant Contract and authorize René L. Greenleaf as signatory authority for the contract.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

HPLF PARTNERS' MEETING MINUTES

Mrs. Greenleaf reported on the name change of the Advocacy Committee to the Hammond Public Library Foundation Partners. The minutes from their April 21st meeting were presented.

BOARD VACANCY

Mrs. Greenleaf reported that Hester Cannon was no longer on the Board. The Mayor's office has been notified.

PUBLIC EXPRESSION

Ms. Odom then made the motion:

THAT the floor be opened for public expression.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

There was no one present who wished to speak.

Ms. Odom then made the motion:

THAT public expression be closed.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

CALENDAR

June 30, 2015, Regular Board Meeting, Harriet M. Schlesinger Board Room, 5:30 p.m.

ADJOURNMENT

Ms. Odom then made the motion:

THAT the meeting adjourn.

Seconded by: Ms. Janiga

Action: Unanimously carried

The meeting adjourned at 6:00 p.m.

President

Secretary