

HAMMOND PUBLIC LIBRARY
Hammond, Indiana

BP-3100 BUDGET

The annual library budget shall be prepared from the best estimates that can be obtained.

The Director will each year, as directed by the Board, present to the Board for consideration, preliminary estimates of the budgetary needs of the library system for the next fiscal year.

After the budget has been adopted, it shall be the responsibility of the Director to see that all personnel use the budget effectively.