

HAMMOND PUBLIC LIBRARY  
Hammond, Indiana

BP-4107 STAFF MEETINGS

The library will conduct two (2) mandatory staff meetings per year. There will be one (1) staff meeting semiannually with the library closing for the day. All staff will be required to attend the meeting. Any exceptions are outlined in AR 1016. All staff will be paid for attending the meetings.

The full day staff meetings will be reviewed and approved for the preceding year at the December Library Board Meeting.