

HAMMOND PUBLIC LIBRARY
Hammond, Indiana

BP-4128 UNIVERSAL PRECAUTIONS POLICY

The Library will provide information on universal precautions to staff members whose job duties may require contact with blood or body fluids. Staff members are directed to follow the guidelines set forth by the Indiana State Board of Health and provided by the Library.

BP-4129 DRUG-FREE WORKPLACE POLICY

The Library will provide a drug-free workplace:

1. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Library or on Library property.
2. The use or possession of drugs or other illegal substances is cause for involuntary termination. (BP-4111.1)
3. The Library has books and other information resources on the dangers of drug abuse in the workplace and information on drug counseling, rehabilitation, and employee assistance programs that are available.
4. Employees will notify the Library of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.