

HAMMOND PUBLIC LIBRARY
Hammond, Indiana

BP 5313 REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

1. Persons who wish to register a concern regarding Library material will be given the Citizen's Request for Reconsideration of Library Materials form to complete. The form will be forwarded promptly to the Director. The Materials Selection Committee will review it at their next regular meeting.
2. The Director or designee will inform the patron promptly by letter of the action taken. If the patron is not satisfied with the action taken by the committee, the person may appeal to the Board of Trustees at their next regular meeting. A special meeting may be held if necessary. The final determination regarding the disposition of the request for reconsideration is made by the Board of Trustees.

Policy adopted February 27, 1975
Policy revised February 12, 1987
Policy revised October 17, 1991
Policy revised March 18, 1996