

## BP 8015 EXAM PROCTORING POLICY

Distance Learning and Correspondence Courses are increasingly popular methods of obtaining advanced education, and are often the only way citizens can complete specialized programs of study locally and in a cost-effective manner. The Hammond Public Library agrees to cooperate with institutions of higher learning in providing exam proctoring services as a courtesy to area residents to support their lifelong learning goals. The Hammond Public Library does not charge fees for the staff required to proctor examinations, but greatly appreciates donations in support of the Library's collections and services.