

HAMMOND PUBLIC LIBRARY  
MINUTES OF THE MEETING HELD ON OCTOBER 28, 2014  
HARRIET M. SCHLESINGER BOARD ROOM

PRESIDING: Paul Taylor - President

BOARD MEMBERS PRESENT:

Hester Cannon  
Albertine Dent  
Caryn Janiga  
Louis Karubas  
Carol A. Odom  
Allan Zlatarich

OTHER PERSONS PRESENT:

René L. Greenleaf, Executive Director  
Whitney Chapman, Administrative Services Manager  
Allison Piech, Head of Youth Services  
Cornell White, Administrative Services  
Pat Deering, AFSCME Local 1448 President  
Jason Scott, Technical Services  
Hannah Cherry, Hammond resident  
Deshunda Wilder-Smith, Hammond resident  
Dennis Smith, Hammond resident  
Charles Herbst, Attorney-at-Law

The meeting was called to order at 5:30 p.m.

NOTICE OF THE MEETING

The Secretary, Allan Zlatarich, certified:

THAT notice of the meeting was given by mailing on October 21, 2014 and posting of the agenda in the Circulation Department and outside the Harriet M. Schlesinger Board Room on October 21 – 28, 2014.

PUBLIC EXPRESSION

Ms. Odom then made the motion:

THAT the floor be opened for public expression.

Seconded by: Ms. Janiga

Action: Unanimously carried

Mrs. Deering introduced AFSCME Local 1448 Vice President Jason Scott to the board.

Ms. Dent then made the motion:

THAT public expression be closed.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

#### APPROVAL OF MINUTES

The Minutes of the September 30, 2014 Regular Board Meeting were considered.

There were no corrections or additions.

Ms. Odom then made the motion:

THAT the Minutes of the September 30, 2014 Regular Board Meeting be approved as circulated.

Seconded by: Ms. Cannon

Action: Unanimously carried

#### FINANCIAL REPORT

Mr. Taylor recommended the voucher list be tabled.

Ms. Cannon then made the motion:

THAT the voucher list be tabled.

Seconded by: Mr. Zlatarich

Action: Unanimously carried

Mrs. Greenleaf recommended the Library seek an advance on taxes payable December 2014.

Ms. Cannon then made the motion:

THAT the Library request a Tax Advance.

Seconded by: Ms. Janiga

Action: Unanimously carried

Ms. Janiga recommended claims #683 - #749 be approved for payment.

Mr. White presented a graph comparing this year's gas and electric costs to last year. He pointed out the gas and electric costs have decreased by \$1,000 each month.

Mr. Taylor asked if there would be any more BSI invoices. Mrs. Greenleaf explained how the library must keep pace with technology and did so by revamping the entire technology system. Mrs. Greenleaf suggested IT services go out for bids next year. Mr. Taylor asks that the library continue providing all invoices from BSI.

Ms. Odom then made the motion:

THAT claims #683 through #749 be approved for payment.

Seconded by: Ms. Dent

Action: Unanimously carried

#### FOUNDATION FUND

Mrs. Greenleaf recommended Fund #117, the Foundation Fund, be established. All donations and proceeds earmarked for the Foundation will be transferred to this fund until the Foundation opens a checking account. Ms. Odom recused herself from the vote.

Ms. Dent then made the motion:

THAT the Board approve the establishment of Fund #117 the Foundation Fund.

Seconded by: Ms. Cannon

Action: Aye – Ms. Dent  
Ms. Janiga  
Mr. Zlatarich  
Mr. Taylor  
Ms. Cannon  
Mr. Karubas

Motion: Carried

#### ADOPTION OF 2015 BUDGETS

Mrs. Greenleaf presented a resolution for the 2015 Operating Budget of \$3,024,490; the 2015 Lease Rental Budget of \$1,102,000; and the 2015 Rainy Day Fund Budget of \$100,000 based on an assessed valuation of \$1,641,953,902.

Ms. Odom asked why the DVD appropriation was reduced. Mrs. Greenleaf explained that the appropriations are estimates based on trends and past expenditures.

Ms. Cannon then made the motion:

THAT the Board approve the resolution for the 2015 Operating Budget of \$3,024,490; the 2015 Lease Rental Budget of \$1,102,000; and the 2015 Rainy Day Fund Budget of \$100,000 as presented.

Seconded by: Ms. Janiga

Action: Unanimously carried

### PUBLIC EXPRESSION PLACEMENT

The board discussed the placement of public expression; whether it should come before and/or after Action Items. Ms. Dent suggested there be two public expressions with time limits which gives the public time to speak before and after the vote. Mr. Taylor asked that this matter be placed on next month's agenda as an action item.

### FOUNDATION MEETING MINUTES

Mrs. Greenleaf presented the October 6, 2014 Foundation Board Meeting minutes to the board.

### ADVOCACY COMMITTEE MEETING MINUTES

Mrs. Greenleaf presented the September 23, 2014 Advocacy Committee Meeting minutes to the board.

### NEW BUSINESS/PERSONNEL UPDATES

The board viewed the Duey Dessmull Informercial and thanked Jason Scott for his hard work and initiative.

Mrs. Wilder-Smith thanked those involved in the Job Ready Program.

### CALENDAR

November 12, 2014, Foundation Board Meeting, Harriet M. Schlesinger Board Room, 9:00 a.m.

November 18, 2014, Advocacy Committee Meeting, Community Room, 5:30 p.m.

November 25, 2014, Regular Board Meeting, Harriet M. Schlesinger Board Room, 5:30 p.m.

November 25, 2014, Executive Session, Immediately Following Regular Board Meeting

ADJOURNMENT

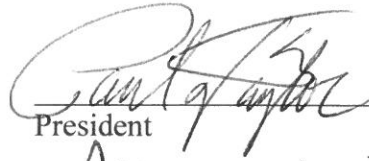
Ms. Janiga then made the motion:

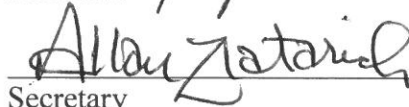
THAT the meeting adjourn.

Seconded by: Ms. Canon

Action: Unanimously carried

The meeting adjourned at 6:35 p.m.

  
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President

  
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Secretary

